



University of Utah Fact Sheet

2014-2015 Exchange Program

Contact Information:

Exchange Team
Learning Abroad Office
200 S. Central Campus Drive, RM 159
Salt Lake City, Utah 84112

Phone: 801-581-5849

Email: exchanges@utah.edu

Website: www.learningabroad.utah.edu/



Application Deadlines

Fall Semester and Full-Year: March 1st

Spring Semester: September 15th

Nomination Process:

Please contact the *Exchange Team* via email to confirm the number of exchange spaces available and to nominate student(s) each semester.

Application Process:

The incoming exchange student application can be found at www.learningabroad.utah.edu/student/exchange/incoming%20exchange%20application.pdf. Please submit the following documents with your application:

- Personal Statement (a one-page essay describing the student's academic goals and motivations for participating in the exchange program)
- Copy of language proficiency scores (TOEFL minimum: 80 iBT/550 pBT IELTS minimum: 6.5). The TOEFL ITP will *not* be accepted. Test scores cannot be more than 2 years old.
- Official transcripts from any universities attended
- Source and proof of finances (proof of \$6,000.00 per semester of stay). If you are supporting yourself, include a bank statement. If you have a sponsor, include the sponsor's bank statement and letter of support.
- Copy of the identification page of your passport

Visa Information:

Once the application process is complete, the Learning Abroad Office will mail an official acceptance packet containing an Acceptance Letter and the documents necessary to apply for a visa to the home institution. Please note that this process can take up to 8 weeks.

Health Insurance Requirements:

Students are *required* to obtain health insurance for the duration of their stay; studenthealth.utah.edu/services/SHI.htm. Students may request a waiver provided they are covered by health insurance policies approved by the University of Utah. If the waiver is denied for any reason, students will be required to purchase one of the policies outlined in the link above.

Accommodations:

The Learning Abroad Office reserves a space for exchange students in on-campus housing though students must complete the online housing application. A description and cost of the different meal plans and housing options can be found at www.housing.utah.edu.

University Academic Calendar:

Important University dates can be found at www.registrar.utah.edu/pdf/academic-calendar-2014-15.pdf.

Course Registration:

The exchange program covers the dollar amount for 15 credit hours of tuition. Exchange students are required to take a minimum of 12 credit hours if they are undergraduate students and 9 credit hours if they are graduate students. Course descriptions, pre-requisite requirements, fee information, and class schedules can be found online at utah.edu/students/catalog.php. Please note that we cannot guarantee enrollment in any graduate courses.

Orientation Program:

All exchange students attend a mandatory orientation program the week before classes begin. At orientation, students learn about immigration rules and regulations, student organizations on campus, health insurance, the state of Utah, and the University of Utah. Housing costs during orientation are covered for all incoming ISEP students. Students studying at the U who are not ISEP students should expect to pay additional fees for housing during the orientation week.

Transcripts:

The Learning Abroad Office will request *one official copy* of the exchange student's official University of Utah transcripts upon completion of their studies. Please note that students are required to sign a **Transcript Release Form** in order for us to make this request; the **Transcript Release Form** is included in the student's official University of Utah acceptance packet. Transcripts will be mailed directly to the host institution. Exchange students are responsible for any fees associated with additional transcript requests.